

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2021

Prepared by (Name and Role):

Date: 31/03/2021

	£	£
Balance per bank statements as at 31/3/2021		
Current Account	8,709.29	
Reserves	<u>62.05</u>	
		8,771.34
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/03/2021		
Cheque 1041	<u>(2,943.55)</u>	(2,943.55)
Add: any un-banked cash as at 31/3/2021		
		<hr/>
Net balances as at 31/3/21 (Box 8)		<u><u>5,827.79</u></u>