

Wrawby Parish Council

Minutes of the meeting of Annual Wrawby Parish Council on Monday 19th May 2025 that started at 6.15pm on the rising of the Annual Parish Meeting in Wrawby Village Hall

Present

Cllrs Janice Keilthy, Mark Hebblewhite, Mike Reddish, Kay Rothery, Ian Boulton, Emma Bell

Clerk Kerry McGrath

25/01. Welcome by the Chair – Cllr Mark Hebblewhite

25/02. Election of the Chairperson

a) Cllr Mark Hebblewhite be elected Chairperson

Proposed Cllr Reddish

Seconded Cllr Boulton

Agreed – All Councillors present.

b) Cllr Hebblewhite signed the acceptance of office, that was witnessed and signed by the clerk.

25/03 Election of the Vice Chairperson

a) Cllr Mike Reddish be elected Vice Chairperson.

Proposed Cllr Hebblewhite

Seconded Cllr Rothery

Agreed – All Councillors present.

b) Cllr Reddish signed the acceptance of office, that was witnessed and signed by the clerk.

25/04. Apologies for absence

Cllr Atkinson and Cllr Redmond

25/05. Declaration of Interests / Dispensations

a) Declaration of Interests / Dispensations

All Councillors **confirmed** that have reviewed and updated their Register of Interests in accordance with Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct.

b) Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

Councillors must declare any amendment to pecuniary interests within 28 days.

None

c) For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

None

25/06 Minutes of Previous Meetings

a) The minutes of Wrawby Parish Council on Monday 24th March 2025 were approved as a true record.

Proposed Cllr Reddish

Seconded Cllr Boulton

Agreed – All Councillors present.

b) There was no further update from the Clerk that was not listed as an agenda item.

25/07 a) 3 signatories for the Wrawby Account Payments remain Cllr Kay Rothery, Cllr David Atkinson and Cllr Mark Hebblewhite

***Proposed Cllr Reddish
Seconded Cllr Rothery
Agreed – All Councillors present.***

b) 2 councillors for internal control are Cllr Redmond and Cllr Reddish

***Proposed Cllr Hebblewhite
Seconded Cllr Rothery
Agreed – All Councillors present.***

c) To confirm the Internal Auditor for 2025-2026 as Public Sector Audit

***Proposed Cllr Hebblewhite
Seconded Cllr Bell
Agreed – All Councillors present.***

25/08 All Councillors present confirmed the adoption of the NLC Code of Conduct

***Proposed Cllr Reddish
Seconded Cllr Rothery
Agreed – All Councillors present.***

25/09 Dates of the Wrawby Parish Council Meeting 2025 - 2026

Monday July 21st 2025 at 7pm

Monday September 22nd 2025 at 7pm

Monday November 24th 2025 at 7pm

Monday January 26th 2026 at 7pm – Budget and precept setting meeting

Monday March 23rd 2026 at 7pm

Annual Wrawby Parish Council Meeting and Annual Parish Meeting 2026 – Monday May 18th 2026 at 6pm

***Proposed Cllr Reddish
Seconded Cllr Hebblewhite
Agreed – All Councillors present***

25/10. Internal Audit was received and recommendations noted.

***Proposed Cllr Reddish
Seconded Cllr Rothery
Agreed – All Councillors present***

a) Asset Register was approved.

***Proposed Cllr Reddish
Seconded Cllr Bell
Agreed – All Councillors present***

b) The Insurance Schedule was approved.

***Proposed Cllr Hebblewhite
Seconded Cllr Rothery
Agreed – All Councillors present***

c) To confirm that Wrawby Parish Council met the criteria to declare itself eligible to submit a Certificate of Exemption to the external auditor.

- (i) Its gross income and gross expenditure are both below £25k; and
- (ii) no public interest report/statutory recommendation/advisory notice/judicial review/application to court re unlawful item of account has been issued by its external auditor in the prior year; and
- (iii) the reporting year is not one of the authority's first three years of existence.

Proposed Cllr Reddish
Seconded Cllr Bell
Agreed – All Councillors present

- d) Section 1 of the AGAR was completed and signed by the chair and clerk.

Proposed Cllr Reddish
Seconded Cllr Rothery
Agreed – All Councillors present

- e) Section 2 of the AGAR was approved and signed by the chair

Proposed Cllr Bell
Seconded Cllr Rothery
Agreed – All Councillors present

25/11 Policies – Reviewed and approved en bloc

- a) Standing Orders
- b) Financial Regulations
- c) Biodiversity Policy
- d) Safeguarding adults
- e) Safeguarding children
- f) Health and Safety Policy
- g) General and Financial Risk Assessment
- h) Equality Policy

Proposed Cllr Hebblewhite
Seconded Cllr Reddish
Agreed – All Councillors present

25/12 Planning

- a) **To receive and resolve comment** on planning applications within Wrawby Parish.

- (i) **PA/2025/522** Planning permission for the creation of a new temporary construction access to facilitate the construction of the Elsham to Lincoln Pipeline Scheme. Land on the southern edge of A18 Melton Road.

No objections and no comments
Proposed Cllr Hebblewhite
Seconded Cllr Reddish
Agreed – All Councillors present

- b) No new planning decisions have been received.

25/13 Village Hall update

Clerk to email dates of meetings.

The heating control fault is ongoing but hopefully will be fixed soon. Remote heating control can be over ridden

25/14 Financial

a) It was resolved to approve payments and Clerk's salary April & May 2025.

Date	Payee	Ref	Ex Vat	Vat	Total Paid	Transaction Detail
04/04/2025	JB Rural Services Ltd	Bacs	£ 250.00	£ 50.00	£ 300.00	Hedges at Village Hall
10/04/2025	RBLI	Bacs	£ 96.66	£ 19.33	£ 115.99	Lampost VE Day Signs
25/04/2025	ICO	Bacs	£ 47.00	£ -	£ 47.00	GDPR/ICO
28/04/2025	HMRC	Bacs	£ 103.60		£ 103.60	April Tax / NI
12/05/2025	Tesco	Bacs	£ 5.83	£ 1.17	£ 7.00	Lavendar Plants
12/05/2025	Public Sector Audit	Bacs	£ 565.00	£ -	£ 565.00	Annual Audit 2024-25
12/05/2025	ERNLLCA	Bacs	£ 722.08	£ -	£ 722.08	Membership - ERNLLCA & NALC
13/05/2025	JB Rural Services Ltd	Bacs	£ 70.00	£ 14.00	£ 84.00	2 x Grass Cut at Play Park
28/05/2025	HMRC	Bacs	£ 103.60		£ 103.60	May Tax / NI
30/05/2025	Clear Councils	Bacs	£ 1,460.00		£ 1,460.00	Annual Insurance

***Proposed Cllr Boulton
Seconded Cllr Rothery
All Councillors present agreed***

b) Bank reconciliation to 19th May 2025 was received for information and confirmed and signed by the chair

Statement Balance at 19.05.2025		Current Account		£	319.03
		Reserves Account		£	17,767.62
		Total Balance		£	18,086.65

c) The budget monitoring document was received for information and it was agreed to make the budgeted s137 Village Hall Handyperson payment of £500.

***Proposed Cllr Bell
Seconded Cllr Reddish
All Councillors present agreed***

25/15 Environmental

a) Clerk updated that Wrawby PC have been unsuccessful in receiving the EMiB grant but had just learned that NLC have awarded Wrawby PC £400 for summer bedding plants and spring bulbs. Cllr Reddish updated that the volunteers will be meeting on the following Thursday with a plan of action for EMiB

It was agreed that Cllr Reddish build the planters as planned with budgeted funds.

***Proposed Cllr Hebblewhite
Seconded Cllr Boulton
All Councillors present agreed***

b) It was agreed that the Clerk write to North Lincolnshire Council Highways and the Cabinet member for Highways to express Wrawby Parish Council's disappointment that the scheduled works to the A18 and Vicarage Road have been subject to extensive delays and that the roads as they stand are not fit for purpose of heavy traffic especially the lorries and HGVs that pass through the Village.

***Proposed Cllr Hebblewhite
Seconded Cllr Reddish
All Councillors present agreed***

c) Play Park - Clerk updated that North Lincolnshire Council have agreed the grant of £21730 (subject to being successful in the FCC grant application of £30,000)
Singleton Birch has agreed a grant of £3225
Donations have also been received and promised

Make and Sale - £200
Village Hall - £500
Brians DIY - £250
Vicarage Motors - £100
Hardwick Haulage – Unspecified amount
Steve Brown FSC - £500 for the tree work in the park.

It was agreed that Wrawby Parish Council want to express its gratitude and will publicly thank the donors on Facebook and Website

It was also agreed to authorise the immediate works to the tree stump in the play park on health and safety grounds.

Proposed Cllr Hebblewhite
Seconded Cllr Reddish
All Councillors present agreed

25/16 Future agenda items and councillor updates and comments

Highway / Road updates – a regular agenda item.
Seating around the village - Map of Wrawby facilities and amenities.
Wrawby Person of the year 2025

25/17 Date of next Meeting

To **confirm** the date and time of the next Wrawby Parish Council meeting on .
Monday 21st July 2025 at 7pm

meeting closed at 7.15pm