

**Wrawby Parish Council**  
**c/o 5 Labrador Drive**  
**Broughton**  
**DN20 0ER**

07710 906 963

clerk@wrawby-pc.org.uk

Dear Councillor

You are summoned to attend the **Annual Wrawby Parish Council Meeting to be held on Monday 11<sup>th</sup> May 2026 on the rising of the Annual Parish Meeting (which starts at 6.30pm) in the Wrawby Village Hall, 32 Vicarage Gardens, Wrawby, DN20 8SA.**

The agenda is set out below.

*Kerry Hutchings*

Clerk / RFO

Wrawby Parish Council

7<sup>th</sup> May 2026

**AGENDA**

1. **Welcome** by the Chair
2. **a) Election of the Chair**  
b) Elected chair signs the declaration of acceptance of office.
3. **a) Election of the Vice Chair**  
b) Elected vice chair signs the declaration of acceptance of office.
4. **Apologies**  
To note apologies for absence.
5. **Declaration of Interests / Dispensations**  
a) **To confirm** that all Councillors have reviewed and updated their Register of Interests in accordance with the Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct (**Councillors are reminded to do this before the meeting.**)  
  
b) Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.  
**COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.**  
  
c) For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
6. **Minutes of Previous Meetings**  
a) To approve the minutes of Wrawby Parish Council on Monday 23<sup>rd</sup> March 2026  
b) To receive an update on matters from the minutes, from the Clerk and/or Chair, not appearing anywhere on the agenda.
7. **Financial Responsibilities**  
a) To confirm 3 signatories for Wrawby Parish Council and to reaffirm 2 of 3 to sign.  
b) To confirm 2 competent councillors to carry out Internal Control checks.  
c) To confirm Internal Auditor for 2026 - 2027 as Public Sector Audit.

**8. To reaffirm the NLC Code of Conduct.**

**9. Dates of meetings for 2026/2027**

Monday July 27<sup>th</sup> 2026 at 7pm

Monday September 28<sup>th</sup> 2026 at 7pm

Monday November 23<sup>rd</sup> November at 7pm

Monday January 25<sup>th</sup> 2027 at 7pm – Budget and precept setting meeting

Monday March 22<sup>nd</sup> 2027 at 7pm

Monday May 10<sup>th</sup> 2027 Annual Wrawby Parish Council Meeting and Annual Parish Meeting at 6pm.

**10. Internal Audit –**

**a) To receive the annual internal audit and to approve recommendations**

**b) To review and approve Asset Register – attached**

**c) To review and approve Insurance Schedule. – attached**

**d) To complete and approve Section 1 of AGAR 2024/2025 – Statement of assurance**

**e) To receive and approve Section 2 of AGAR 2024/2025 – statement of accounts.**

**11. Policies**

a) Standing Orders

b) Financial Regulations

c) Biodiversity Policy

d) Safeguarding adults

e) Safeguarding children

f) Health and Safety Policy

g) General and Financial Risk Assessment

h) Equality Policy

i) GDPR Policy

**12. Planning –**

**a) To receive and resolve comment on new planning applications within Wrawby Parish. Also, to receive and comment on applications, where possible, received after agenda issue.**

(i) [PA/2026/496 | North Lincolnshire Planning Portal](#) Planning permission to retain boundary fence, Hillborn House, Brigg Road, Wrawby, BRIGG, DN20 8RQ.

(ii) [PA/2026/450 | North Lincolnshire Planning Portal](#) Planning permission to demolish existing conservatory and erect single-storey rear extension, Petmar, Vicarage Road, Wrawby, Brigg, DN20 8RR

**b) To receive notification of planning decisions**

**13. Village Hall**

**a) To receive the Minutes of the Village Hall Committee for information.**

**b) To receive an update on Village Hall matters.**

**14. Financial**

**a) To receive notification of and resolve to approve Payments April and May 2026 and Clerk's salary for April and May 2026**

**b) To receive receipts and bank reconciliation for information to 11<sup>th</sup> May 2026 – tabled at meeting and Chair to approve and sign.**

**c) To receive budget monitoring report to 31<sup>st</sup> May 2026 for information and resolve any matters arising.**

**15. Environmental**

**a) To receive an update on floral displays and resolve matters arising.**

b) **To receive an update and resolve matters arising** on highway matters including Barton Road speeding issue.

**16. Future Agenda Items**

To **note** any items councillors wish to agenda for the next or future meetings.

**17. Date of next Meeting**

To **confirm** the date and time of the Wrawby Parish Council meeting Monday 27<sup>th</sup> July 2026 at 7pm

*Kerry Hutchings*  
*7<sup>th</sup> May 2026*